



City of Boston  
Public Facilities Department  
Martin J. Walsh, Mayor

**MEMORANDUM**

**To:** Maureen Feeney, City Clerk, Boston City Hall  
**From:** Brian McLaughlin, Public Facilities Department  
**Date:** August 6, 2019  
**Re:** School Building Committee Meeting Notice for the Carter School Feasibility Study Project

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The Carter School Building Committee for the above captioned project will meet on:

Monday, August 12, 2019 at 3:00 PM at the Bruce C. Bolling Municipal Building, 2300 Washington Street, 5<sup>th</sup> Floor, Room 543, Roxbury, MA.

This meeting is to review and take a vote to approve three items for the Owner's Project Manager (OPM) selection process on the Carter School Project:

- 1) Authorization to advertise the Owner's Project Manager Request for Services
- 2) Approve the Request for Services
- 3) Approve the City of Boston and Boston Public School employees who will comprise the OPM Selection Committee and review respondent's proposals

**Please Post Notice.**

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2019 AUG - 6 P 4: 28  
BOSTON, MA