



City of Boston
Public Facilities Department
Martin J. Walsh, Mayor

Public Facilities Commission
Katherine P. Craven, Chair
Lawrence D. Mammoli, Commissioner
Dion S. Irish, Commissioner

Location:
Winter Chambers
26 Court Street, 1st Floor
Boston, MA 02108

Meeting Time: 11:30 a.m.

April 10, 2019
RECEIVED
CITY CLERK'S OFFICE
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BOSTON, MA

Dear Commissioners:

I recommend that the following vote attached hereto and referred to as the Public Facilities Department agenda, be approved by the Commission at its April 10, 2019 meeting:

VOTE 1: Robert Miller, Project Manager II

Contract to Garofalo Design Associates, Inc.: To provide architectural design and construction administration services associated with 12 Channel Street Operations Center project located at 12 Channel Street in the Seaport District of the City of Boston.

Contract Price: \$198,340

That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, pursuant to a publicly advertised request for the qualifications under M.G.L. c. 7C, sections 44-57 with advertisements appearing in the Boston Globe and City Record on December 3, 2018 and Central Register on December 5, 2018, to Garofalo Design Associates, Inc., a Massachusetts corporation with an office at 384 Lowell Street, Unit 105 A & B, Wakefield, MA 01880. Under the terms of this contract, Garofalo Design Associates, Inc. will provide architectural design and construction administration services associated with the 12 Channel Street Operations Center project located at 12 Channel Street in the Seaport District of the City of Boston. The term of this contract shall



be 137 weeks from the date of execution at a cost not to exceed \$198,340, including \$36,960 for additional services, which is a fixed fee of 9.82% based on an estimated construction cost of \$1,643,389. The Director is, also, authorized to execute such contract, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

Sincerely,

Patricia M. Lyons, Director
Public Facilities Department