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**COAH Board of Trustees Meeting Notice
Posted February 20, 2019**

Notice

The City on a Hill Charter Public Schools Board of Trustees will be meeting on Wednesday, February 27, 2019. The meeting will be held at 9:00 a.m at 287 Columbus Ave, Boston, MA. The call in number is 800-882-3610 and the passcode is 2995404.

Agenda

1. Opening Items
2. Consent Agenda
3. Organizational Updates
 - a. The COAH Effect
 - b. New Bedford Charter Renewal Reflection
 - c. Circuit Street Charter Renewal Preview
4. Organizational SWOT Analysis
5. Lever 1: Strengthening the Organization
 - a. Enrollment Challenges
 - b. 2020 Organizational Priorities
 - c. Discussion
6. Lever 2: Fundraising
 - a. Gala Update
 - b. Circuit Street and New Bedford Facilities Opportunities
 - c. Philanthropy Priorities and Investment Needs
 - d. Discussion
7. Lever 3: Improving Academic Results
 - a. MCAS Strategy Update
 - b. SY20 Recommitment and Hiring Processes
 - c. Discussion
8. Closing Items

For additional information, please contact Jordan Pina at (617) 485-7036 or email jpina@cityonahill.org.



City on a Hill Charter Public Schools

February 2019 Board Retreat

Published on February 20, 2019 at 11:45 AM EST

Date and Time

Wednesday February 27, 2019 at 9:00 AM EST

Location

City Year, 287 Columbus Ave, Boston, MA 02116, USA

Agenda

	Purpose	Presenter	Time
I. Opening Items			9:00 AM
A. Record Attendance and Guests		Cara Stillings Candal	2 m
B. Call the Meeting to Order		Cara Stillings Candal	1 m
II. Consent Agenda			9:03 AM
A. Approve January 2019 Meeting Minutes	Approve Minutes	Cara Stillings Candal	1 m
Approve minutes for January 2019 Board Meeting on January 16, 2019			
B. Vote to Reaffirm Policy on Remote Participation	Vote	Cara Stillings Candal	1 m
In accordance with 9.40 CMR 20.10 2e, we vote to reaffirm our policy on remote participation			
III. Updates			9:05 AM
A. The COAH Effect	Discuss	Kevin Taylor	30 m
Review the progress monitoring dashboard ("The COAH Effect") and discuss appropriate next steps.			
B. New Bedford Charter Renewal Reflection	Discuss	Jackie Hayes	20 m

C. Circuit Street Renewal Preview	FYI	Jordan Pina	25 m
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Jordan Pina, Executive Assistant, walks us through our charter renewal for which City on a Hill Circuit Street will apply in August 2019.

IV. Organizational SWOT Analysis 10:20 AM

A. SWOT Analysis	Discuss	Kevin Taylor	25 m
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Kevin Taylor, Chief Executive Officer, and Amber Donell, Chief Academic Officer, present the CEO Cabinet's SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis activity for the organization to the Board and lead a discussion of the findings.

B. Big Rocks Discussion	Discuss	Kevin Taylor	10 m
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Kevin Taylor, Chief Executive Officer, leads a discussion connecting our SWOT exercise and his "Big Rocks" as identified at the August 2018 Board Retreat.

V. Lever 1: Strengthening the Organization 10:55 AM

A. Enrollment Challenges	FYI	Nadine Abraham	20 m
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Nadine Abraham, Chief of Strategy and Operations, and Liz Dignan, Senior Director of Finance, talk through FY19 and FY20 enrollment challenges.

B. 2020 Organizational Priorities	Discuss	Kevin Taylor	30 m
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Kevin Taylor, Chief Executive Officer, and Elizabeth Dignan, Senior Director of Finance, lead a discussion about organizational priorities in school year 2019-2020 as they relate to cost-cutting strategies.

C. Lever 1 Discussion	Discuss	Cara Stillings Candal	15 m
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The Board discusses how to maximize the effectiveness of this lever.

VI. Lever 2: Fundraising 0:00 PM

A. City on a Hill Gala Update	FYI	Cara Stillings Candal	10 m
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Cara Stillings-Candal, Board Chair, and Nadine Abraham, Chief of Strategy & Operations, provide an update on the status of the City on a Hill Gala as well as updates to the Development Committee.

B. Circuit Street and New Bedford Facilities Opportunities	FYI	Kevin Taylor	15 m
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Kevin Taylor, Chief Executive Officer, and Jonathan Garland provide an update on facilities opportunities for Circuit Street and New Bedford.

C. Philanthropy Priorities and Investment Needs	Discuss	Elizabeth Dignan	25 m
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Liz Dignan, Senior Director of Finance, presents list of the CEO Cabinet's philanthropy priorities and investment needs.

D. Lever 2 Discussion	Discuss	Cara Stillings Candal	15 m
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The Board discusses how to maximize the effectiveness of this lever.

VII. Lever 3: Improving Academic Results 1:05 PM

Amber Donell, Chief Academic Officer, and Sonya Pratt, Chief Schools Officer, provide an update on the SY19 MCAS Prep Strategy.

B. SY20 Recommitment and Hiring Processes	FYI	Jackie Hayes	15 m
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Jackie Hayes, Chief of Staff & General Counsel, provides an update on hiring strategy and the SY20 recommitment process.

C. Lever 3 Discussion	Discuss	Cara Stillings Candal	15 m
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The Board discusses how to maximize the effectiveness of this lever.

VIII. Closing Items

1:55 PM

A. Feedback and Next Steps	Discuss	Jordan Pina	4 m
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B. Adjourn Meeting	Vote	Cara Stillings Candal	1 m
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