



BAY VILLAGE HISTORIC DISTRICT COMMISSION
PUBLIC HEARING MINUTES
Held virtually via Zoom

November 8, 2022

Commissioners Present: *Stephen Dunwell, Anne Kilguss, Ruth Knopf, and Kathleen McDermott*
Commissioners Absent: *Thomas Hotaling*
Staff Present: *Joseph Cornish, Director of Design Review*

4:05 PM: Chair K. McDermott called the public hearing to order. She explained that, pursuant to the Commonwealth of Massachusetts Executive Order Suspending Certain Provisions of the Open Meeting Law, that the public hearing was being conducted virtually via the online meeting platform Zoom in order to review Design Review applications. She also briefly explained how to participate in the online hearing. Following this brief introduction K. McDermott called the first agenda item.

I. Administrative Review/Approval Applications

23.0362 BV

17 Melrose Street: At front façade replace two six-over-six dormer windows in-kind, replace shingles at sidewalls of dormers, replace deteriorated wood trim in-kind and repair masonry.

Discussion Topics: Staff explained that proposed work is consistent with the Commission's guidelines and that water is actively entering the building.

Public Comment: Matthew Conway, applicant, described the scope of work and need to complete work to stop water entry. Keith Gnoza, unit owner at 17 Melrose Street stated he was in attendance to observe proceedings and had no comment.

K. McDermott motioned to approve this application as submitted. R. Knopf seconded the motion. The vote was 4-0 (Y: SD, AK, RK, KM) (N: None) (Abstentions: None).

II. REVIEW OF REVISED REGULATORY STANDARDS - Staff reported on the proposed revisions suggested by the commissioners. Staff is working with City Council to amend the city ordinance that creates the Bay Village Historic District. Staff attended the Bay Village Neighborhood Association's (BVNA) annual meeting on 11/7/2022 to present on proposed changes. Most comments were positive. BVNA will discuss further at an upcoming Executive Board meeting to recommend endorsement.

III. RATIFICATION OF 10/11/2022 MEETING MINUTES

- A. Kilguss motioned to approve the Hearing Minutes as submitted. S. Dunwell seconded the motion. The vote was 4-0 (Y: SD, AK, RK, KM) (N: None) (Abstentions: None).

IV. Adjourn – 4:30 PM

- K. McDermott motioned to adjourn the hearing. S. Dunwell seconded the motion. The vote was 4-0 (Y: SD, AK, RK, KM) (N: None) (Abstentions: None).