



**BAY STATE ROAD/BACK BAY WEST AREA
ARCHITECTURAL CONSERVATION DISTRICT COMMISSION
PUBLIC HEARING MINUTES**

Held virtually via Zoom

March 14, 2023

Commissioners Present: *Pamela Beale, Thomas Hotaling, Terri North and Ruel Longfellow.*

Commissioners Absent: *Victor Themo.*

Staff Present: *Joseph Cornish, Director of Design Review*

5:00 PM: Commissioner Beale called the public hearing to order. She explained that, pursuant to the Commonwealth of Massachusetts Executive Order Suspending Certain Provisions of the Open Meeting Law, that the public hearing was being conducted virtually via the online meeting platform Zoom in order to review Design Review applications. She also briefly explained how to participate in the online hearing. Following this brief introduction she called the first agenda item.

I. ADMINISTRATIVE REVIEW/APPROVAL

23.0634 BSR 470 Commonwealth Avenue: At front facade replace existing wall sign.

23.0670 BSR 477-479 Commonwealth Avenue: At front gardens redesign landscape, replace walkways and install fencing.

Discussion Topics: Commissioners were in agreement that the proposed sign at 470 Commonwealth Avenue was an improvement. Regarding 477-479 Commonwealth Avenue, Commissioners were in agreement that final details of the package delivery box should be remanded to staff for final review and approval.

Public Comment: Kelsey Kaiser, applicant for 477-479 Commonwealth Avenue discussed details regarding the package delivery box.

T. Hotaling motioned to approve application 23.0634 (470 Commonwealth Avenue) as submitted. T. North seconded the motion. The vote was 4-0-0 (Y: PB, TH, RL, TN) (N: None) (Abstentions: None)

T. North motioned to approve application 23.0670 (477-479 Commonwealth Avenue) with the proviso that final details of the package delivery box be remanded to staff for final review and approval. R. Longfellow seconded the motion. The vote was 4-0-0 (Y: PB, TH, RL, TN) (N: None) (Abstentions: None)

III. RATIFICATION OF 5/10/2022 MEETING MINUTES

R. Longfellow motioned to approve the Hearing Minutes as submitted. T. North seconded the motion. The vote was 4-0-0 (Y: PB, TH, RL, TN) (N: None) (Abstentions: None)

IV. Staff Updates

Staff reported that the Mayor's Office has advised that the Governor's order allowing remote public hearings will be extended or made permanent.

V. Adjourn – 5:13 PM

T. North motioned to adjourn the hearing. R. Longfellow seconded the motion. The vote was 4-0-0 (Y: PB, TH, RL, TN) (N: None) (Abstentions: None).