



**ST. BOTOLPH AREA ARCHITECTURAL CONSERVATION DISTRICT COMMISSION
PUBLIC HEARING/ MEETING MINUTES**

Boston City Hall, Piemonte Room
Boston, MA, 02201 (held virtually via Zoom)

MARCH 16, 2022

COMMISSIONERS PRESENT: Francoise Elise, Barbara Leefman, Doug Miller, Susan Trowbridge

COMMISSIONERS ABSENT: Richard Henderson

STAFF PRESENT: Nicholas Armata, Senior Preservation Planner

A full recording of the hearing is available at [Boston.gov/landmarks](https://www.boston.gov/landmarks)

5:15PM: Commissioner Trowbridge called the public hearing to order. She explained that, pursuant to the Commonwealth of Massachusetts Executive Order Suspending Certain Provisions of the Open Meeting Law, that the public hearing was being conducted virtually via the online meeting platform Zoom in order to review Design Review applications. She also briefly explained how to participate in the online hearing. There were no members of the press present.

Following this brief introduction, she called the first Design Review application.

I. DESIGN REVIEW

APP # 22.0690 SB 259-261 WEST NEWTON

Applicant: Ben Rogan

Proposed Work: Replace all windows on property **Project Representatives:** List

Documents Presented: Shop drawings of windows, existing conditions photos, window survey.

Discussion Topics (brief): original windows condition, style of windows, stained glass window condition, and removal of the plexi-glass from in front of the windows.

Public Comment: No public comment

COMMISSIONER ELISE MOTIONED TO APPROVE THE APPLICATION WITH PROVISOS. COMMISSIONER LEEFMAN SECONDED THE MOTION. THE VOTE WAS 4-0-0 (Y: FE, ST, BL, DM) (N: NONE) (ABSENT: RH).



II. ADMINISTRATIVE REVIEW/ APPROVAL

APP # 22.0838 SB 116 SAINT BOTOLPH STREET: Rebuild rear chimney facing Durham Street alley (Using original bricks & proper brown masonry mortar) and replace flashing on two (2) chimneys.

APP # 22.0907 SB 249 WEST NEWTON STREET: Replace seven rear, one over one aluminum clad windows in kind.

COMMISSIONER LEEFMAN MOTIONED TO APPROVE THE ADMINISTRATIVE REVIEW ITEMS COMMISSIONER LEEFMAN SECONDED THE MOTION. THE VOTE WAS 4-0-0 (Y: FE, ST, BL, DM) (N: NONE) (ABSENT: RH).

IV. RATIFICATION OF 2-16-2022 HEARING MEETING MINUTES

COMMISSIONER LEEFMAN MOTIONED TO APPROVE THE MEETING MINUTES FROM 2-16-2022 COMMISSIONER ELISE SECONDED THE MOTION. THE VOTE WAS 4-0-0 (Y: FE, ST, BL, DM) (N: NONE) (ABSENT: RH).

III. STAFF UPDATES

Include a brief account of any relevant updates shared by staff.

IV. ADJOURN – 5:55 PM

COMMISSIONER LEEFMAN MOTIONED TO ADJOURN THE HEARING. COMMISSIONER TROWBRIDGE SECONDED THE MOTION. THE VOTE WAS 4-0-0. THE VOTE WAS 4-0-0 (Y: FE, ST, BL, DM) (N: NONE) (ABSENT: RH).