

# TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

Special Meeting of the Trustees Finance and Audit Committee  
Tuesday, August 24, 2021 at 8:00 a.m.  
Via Zoom: <https://boston-public-library.zoom.us/j/89658334491>

## AGENDA

- I. **Welcome Remarks and Roll Call**  
*Evelyn Arana-Ortiz, Chair*
- II. **Review and Approval of Minutes of May 11, 2021 Meeting**  
*Evelyn Arana-Ortiz, Chair*
- III. **Review and Approval of Procurement Votes**  
*Ellen Donaghey, Chief Financial Officer*

**RECEIVED**  
By City Clerk at 4:55 pm, Aug 17, 2021

A. Contract for Metadata Specialist

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston vote to approve up to but not exceed, Twenty Two Thousand Dollars and Zero Cents (\$22,000) for Metadata Specialist, Meaghan DesRoches of 42 Hall Street, Jamaica Plain, MA 02130 for the Zooniverse Anti-Slavery Transcription Project.”**

B. Contract for Additional Signage for McKim Building

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston vote to approve funding to APCO Graphics, 84 Cutler St., Unit 8 Warren, RI 02885 for \$26,000 to update certain public signs in the Central Library up to but not exceed Twenty Six Thousand Dollars and Zero Cents (\$26,000)**

C. Contract for Aerial Drone Video Services in the McKim Building

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston vote to approve a contract for Five Thousand Dollars and Zero Cents (\$5,000) to Above Summit of 343 Medford St, Somerville, MA 02145 to provide additional drone aerial video in the McKim Building.”**

IV. **New Business**

V. **Public Comment**

*\*Members of the public may sign-up to give public comment via the “Chat” on Zoom. Participants will be called in the order they are received, their microphone will be unmuted, and allowed two minutes. Comments and/or questions will be documented and/or answered accordingly later. Contact information requested at time of sign up to allow for follow up.*

VI. **Adjournment**

*Evelyn Arana-Ortiz, Chair*

**Trustees Finance and Audit Committee**

Evelyn Arana-Ortiz, Chair

Zamawa Arenas, Navjeet Bal, John Hailer, Jeff Hawkins, & David Leonard  
Clerk of the Board, Pamela R. Carver

This is an open meeting; the public is welcome to attend

For information: [www.bpl.org](http://www.bpl.org)

Please click the link below to join the webinar:

Webinar ID: 896 5833 4491

<https://boston-public-library.zoom.us/j/89658334491>

Call in: 301 715 8592, or 312 626 6799, or 646 558 8656

International numbers available: <https://boston-public-library.zoom.us/j/89658334491>