

# TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

## Annual Meeting of the Trustees as an Administrative Agency (First Meeting)

Tuesday, May 18, 2021 at 8:30 a.m.

Via Zoom: <https://boston-public-library.zoom.us/j/82022792547>

### AGENDA

#### I. Chairman's Call to Order and Report

*Priscilla H. Douglas, Chair*

- A. Welcome remarks
- B. Roll Call of Board
- C. Review and Approval of Minutes for the Trustees Meeting held on March 23, 2021
- D. Board Committees Updates/Appointments

**RECEIVED**

**By City Clerk at 1:05 pm, May 10, 2021**

#### II. President's Report

*David Leonard, President*

- A. Discussion of Accomplishments and Goals FY2021-2022
- B. Reopening Updates
- C. BPL Strategic Roadmap

**VOTED: "that, the Trustees of the Public Library of the City of Boston approve the BPL Strategic Roadmap as presented on May 18, 2021."**

#### III. Trustees Finance and Audit Committee

*Evelyn Arana Ortiz, Committee Chair*

- A. Mayor Kim Janey's FY22 Recommended Operating and Capital Budgets  
Executive Summary

*Evelyn Arana-Ortiz and Ellen Donaghey, Chief Financial Officer*

- B. Award of Contracts

1. Contract or Contracts for Various Goods or Services relating to the Critical Repair Operating Budget for FY22

**VOTED: "that, the Trustees of the Public Library of the City of Boston authorize the President, or designee, on behalf of the Trustees of the Public Library of the City of Boston, to enter into a contract or contracts for various goods or services relating to the Boston Public Library Critical Repair Budget for the period July 1, 2021 through June 30, 2022 provided that each contract entered into pursuant to this authorization shall have been estimated to be less than one hundred thousand dollars (\$100,000.00). In no event will the contracts cumulatively exceed three hundred thousand dollars (\$300,000.00)."**

2. Contract for the Purchase of Books and Certain Other Library Bibliographical Acquisitions Materials

**VOTED: "that, the Trustees of the Public Library of the City of Boston enter into a non-advertised contract, as authorized under G.L., c.30-B, Section 7(a), referred to as a "Procurement of Library Books," between the Trustees of the Public Library of the City of Boston (a Corporation under Chapter 114 of the Acts of 1878), and the vendors listed therein (including any subsidiaries or agents), for the acquisitions of books and for certain other**

**library bibliographical acquisitions materials, in an amount not to exceed the amount appropriated in the Library Department budget for books and other related bibliographical acquisitions materials, during the period July 1, 2021 through June 30, 2022.”**

C. Trustees Fellowes Athenaeum Trust Advisory Committee/Trust Fund FY22 Expenditure

**VOTED: “that, the Trustees of the Public Library of the City of Boston approve the expenditure from the Fellowes Athenaeum Trust Fund in an amount not to exceed Two Hundred Forty Thousand Dollars and zero cents (\$240,000) to support the Fellowes Athenaeum Trust Fund Programmatic Plan for FY22 as recommended by the Fellowes Athenaeum Trust Advisory Committee and to be presented at an upcoming meeting.”**

D. Review of delegation of certain contract approvals for the Board of Trustees

**VOTED: “that, the Trustees of the Public Library of the City of Boston delegate approval of any contract deemed to be of a critical nature by the President of the Library during the period between May 2021 and September 2021 to the Finance and Audit Committee.”**

E. Accept Transfer of Trust funds held by the Boston Public Library Fund

**VOTED: “that, the Trustees of the Public Library of the City of Boston approve the transfer of certain restricted endowments held by the Boston Public Library Fund for the benefit of the Boston Public Library.”**

F. Approval of Program Selection Partners

**VOTED: “that, the Trustees of the Public Library of the City of Boston approve the selection of Program Partners for Fiscal Year FY22, final amounts dependent upon available funds.”**

G. Fine Forgiveness

**VOTED: “that, the Trustees of the Public Library of the City of Boston authorize the President of the Boston Public Library to implement any and all policy changes to permanently waive and eliminate late fines on all regular library materials, in concert with Mayor Janey’s FY22 City of Boston Operating Budget.”**

IV. Proposed Schedule of Trustees Meetings for 2021-2022

*Priscilla H. Douglas, Chair*

**VOTED: “that, the Trustees of the Public Library of the City of Boston approve the proposed schedule of Trustees meetings for 2021-2022 as noted below:**

- Tuesday, September 28, 2021, 8:30 a.m., location TBD
- Tuesday, November 9, 2021, 8:30 a.m. , location TBD
- Tuesday, January 18, 2022, 8:30 a.m., location TBD

- Tuesday, March 15, 2022, 8:30 a.m., location TBD
- Tuesday May 17, 2022 8:30 a.m., Annual Meeting, location TBD

***\*Meetings dates/times/location are subject to change; all meetings are proposed to be held virtually to the public until further notice.***

IV. New Business

V. Public Comment

*\*Members of the public may sign-up for “Public Comment” via the “Chat” on the Zoom conference call. Participants will be called in the order they were received, microphones will be unmuted by the moderator, and each will be allowed two minutes to speak. All comments and/or questions given at this time will be documented and/or answered accordingly at a later time. If follow up is required, please leave your contact information at time of sign up (this information is not visible to the public).*

VI. Vote for Executive Session

*Priscilla H. Douglas, Chair*

***\*The purpose of the Executive Session is to discuss the status of the legal guardianship of the John Adams Library under Exemption 3 of MA Open Meeting Law.***

***The Clerk will take roll call to vote on entering into an Executive Session; held immediately following the 2nd public meeting and the Board will not reconvene in a public session.***

VII. Adjournment of First Meeting

*Priscilla H. Douglas, Chair*

**Trustees of the Public Library of the City of Boston**

Priscilla H. Douglas, Chair; Evelyn Arana-Ortiz, Vice Chair,  
Zamawa Arenas, Jabari Asim, Navjeet Bal, Joe Berman, Ben Bradlee Jr,  
Cheryl Cronin, Linda Dorcena Forry, John Hailer, Jeff Hawkins, Joyce Linehan  
Senator Mike Rush, Representative Chynah Tyler, and Christian Westra

President, David Leonard  
Clerk of the Board, Pamela R. Carver

This is an open meeting. The public is welcome to attend.  
For information check [www.bpl.org](http://www.bpl.org)

Zoom :<https://boston-public-library.zoom.us/j/82022792547>

Call in option: US: +1 301 715 8592, or +1 312 626 6799, or +1 646 558 8656,  
or +1 253 215 8782, or +1 346 248 7799, or +1 669 900 9128

Meeting ID: 820 2279 2547