

PUBLIC FACILITIES DEPARTMENT

Minutes

Public Facilities Commission
Public Facilities Department
Virtually via Zoom
Boston, MA 02201

March 4, 2021

ATTENDING:

Katherine P. Craven, Chair (Not Present)
Lawrence D. Mammoli, Commissioner
Dion S. Irish, Commissioner
ThyThy Le, Legal Advisor PFC/PFD, Law Department
Shamus J. Hyland, Assistant Corporation Counsel PFD, Law Department
Colleen M. Daley, PFC Secretary, Law Department
Catherine P. Pendleton, Articled Clerk PFC/PFD, Law Department
Henry C. Luthin, First Assistant Corporation Counsel, Law Department
Patrick I. Brophy, Chief of Operations, PFD
Kerrie Griffin, Director, PFD
Niall Murphy, Chief of Staff, PFD
Vivian Leonard, Director, Office of Human Resources

Commissioner Mammoli called the meeting to order.

NOTE: ThyThy Le noted for the record, the meeting is being recorded and broadcast live. She then noted that Colleen Daley, the Public Facilities Commission Secretary, would take a roll call of the meeting participants.

NOTE: Colleen Daley performed the roll call and confirmed the individuals in attendance.

VOTE 1: Patrick I. Brophy, Chief of Operations, Mayor's Office

Appointment of Kerrie Griffin: To the position of Director of the Public Facilities Department.

Pursuant to the authority contained in St. 1966, c. 642, s. 2, the Public Facilities Commission does hereby vote to appoint Kerrie Griffin to the position of Director of the Public Facilities Department, to serve at the pleasure of the Commission until further notice, effective February 22, 2021; and

FURTHER VOTED: The Director shall be the executive officer of the Public Facilities Department, and shall have such powers and duties as are necessary or appropriate to perform the responsibilities of executive officer of the Public Facilities Department, including but not limited to the power to execute contracts, and any or all of its other powers as the Commission may from time to time determine; and

FURTHER VOTED: The Director be, and hereby is, authorized and directed to accept and exercise said powers and perform said responsibilities, which may be necessary or convenient for the effective administration and management of the Public Facilities Department.

NOTE: Patrick I. Brophy addressed the Commission and provided a brief account of Kerrie Griffin’s professional experience.

NOTE: Commissioner Mammoli stated, “Welcome, Kerrie!” He then recalled their last encounter at the BCEC¹. He then stated, “Welcome back!”

NOTE: Commissioner Irish stated, “Thank you, Chief, for that presentation. We are certainly very lucky to have Kerrie, I’ve had the pleasure of working with her and I know that she will do a great job with this Department; that is sort of unknown to many, but does great work day in and day out maintaining and improving City facilities, whether it is Schools, or Police Department, Fire Department, PFD does a great job with our Libraries, as well.” He then expressed his confidence in Kerrie Griffin’s ability to serve and lead the department in the executive position for which she is nominated.

NOTE: On a motion duly made and seconded, the vote was unanimously approved by Commissioners Mammoli and Irish.

Exhibits: Mayor Martin J. Walsh’s recommendation letter, dated March 2, 2021, for Appointment of Kerrie Griffin to the position of the Public Facilities Department (PFD) Director.

VOTE 2: Patrick I. Brophy, Chief of Operations, Mayor’s Office

CERTIFICATE OF AUTHORITY

By this writing, signed by a majority of its members and filed with the Secretary, the City of Boston Public Facilities Commission, upon written recommendation of the Chief of Operations for the Public Facilities Department, does hereby vote:

VOTED: “Subject to the approval of the Mayor, that in accordance with the provisions of Sections 2 and 3(ii)(v) of Chapter 642 of the Acts of 1966, the Public Facilities Commission does hereby authorize and direct the following named individuals, in the name and on behalf of the Commission, to execute and deliver such documents, instruments and certificates as may be deemed necessary or appropriate by such named individuals relating to the Public Facilities Commission’s approved acquisition or conveyance of real property or to the discharge,

¹ The Boston Convention & Exhibition Center.

satisfaction, subordination or termination of instruments of record which have been recorded with the Suffolk County Registry of Deeds or filed for registration with the Suffolk Registry District of the Land Court. Deeds or Orders of Taking to be recorded with the Suffolk County Registry of Deeds or to be filed for registration with the Suffolk Registry District of the Land Court shall be accompanied by a separate vote of this Commission specifically authorizing such conveyance or acquisition. Said named individuals are further authorized and directed to execute and deliver Grant Agreements involving the City of Boston, Public Facilities Department, in the name and on behalf of the Commission as they may deem necessary or appropriate.”

Patrick I. Brophy, Chief of Operations
Office of Mayor Martin J. Walsh

Kerrie Griffin, Director
Public Facilities Department

Niall Murphy, Chief of Staff
Public Facilities Department

FURTHER VOTED: That this authorization is effective immediately and shall remain in effect until such time as it is expressly rescinded, in whole or in part, by a vote of this Commission.

FURTHER VOTED: The taking of the foregoing vote and the naming of the above individuals, when approved by the Mayor of Boston, shall serve to expressly rescind that certain Certificate of Authority dated February 10, 2021 recorded on February 11, 2021, with the Suffolk County Registry of Deeds in Book 64773 at Page 148, and filed with the Suffolk Registry District of the Land Court as Document Number 00916622.

PUBLIC FACILITIES COMMISSION

not in attendance

Katherine P. Craven, Chair

Larry D. Mammoli, Commissioner

Dion S. Irish, Commissioner

A true record, ATTEST:

Colleen Daley, Secretary
City of Boston Public Facilities Commission

IN WITNESS WHEREOF, The City of Boston has caused its name to be subscribed hereto by Martin J. Walsh, its Mayor on this _____ day of March 2021.

Martin J. Walsh, Mayor of Boston

NOTE: Patrick I. Brophy addressed the Commission and provided a brief account of the Public Facilities Department’s function and the purpose of the vote request.

NOTE: Commissioner Mammoli asked, “My first question is, Chief Brophy, have you given the pen that you used to sign everything to our new Director?”

NOTE: Patrick I. Brophy expressed agreement and displayed his pen to the Commission. He then stated, “Yes, we do have a pen for her. It will run out of ink very quickly, but they are refillable. It’s a tremendous amount of work. I’ve been handling a lot of that signature authority for quite some time, Commissioner, since Patricia Lyons’ departure over a year ago. It’s a tremendous amount of paperwork and it’s a lot from all of the Project Managers throughout the Department; and it’s design, it’s construction, design build work, formulaic paperwork, as well, but it’s all done in the interest of transparency. Kerrie’s arm is going to hurt by signing for quite some time, but yes we’re fully prepared to give her all the support she needs.”

NOTE: Commissioner Mammoli stated, “Excellent!”

NOTE: Commissioner Irish stated, “Alright, well, give her the pen because I make a motion that we approve.”

NOTE: On a motion duly made and seconded, the vote was unanimously approved by Commissioners Mammoli and Irish.

NOTE: Patrick I. Brophy expressed thanks to the Commission. He then asked, “Kerrie, would you like to say a word for the record?”

NOTE: Kerrie Griffin stated, “Thank you, Chief Brophy, thank you, Commissioners, I really appreciate being appointed to this position, it’s very honoring and humbling to me. I grew up in this City, I raised my son in this City. I’m excited about the work that we do, I think its very impactful and I’m looking forward to working with all of you. Thank you, very much, for entrusting me with this position.”

NOTE: Patrick I. Brophy stated, “On behalf of the Mayor, congratulations!”

NOTE: Commissioner Irish stated, “Congratulations!”

NOTE: Commissioner Mammoli stated, “Again, congratulations!”

NOTE: On a motion duly made and seconded, the meeting was adjourned.

NOTE: A recording of this March 4, 2021 Public Facilities Commission Meeting is available at the web address of https://www.cityofboston.gov/cable/video_library.asp?id=35729.

A True Record.

The meeting commenced at 12:01 p.m. and adjourned at 12:13 p.m.

DocuSigned by:

Colleen Daley

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Colleen Daley, PFC Secretary