

## **PUBLIC FACILITIES DEPARTMENT**

### **Minutes**

Public Facilities Commission  
Public Facilities Department  
26 Court Street, 1st Floor, Winter Chambers  
Boston, MA 02108

January 15, 2020

#### **ATTENDING:**

Katherine P. Craven, Chair  
Lawrence D. Mammoli, Commissioner  
Dion S. Irish, Commissioner  
Angela D. Atchue, Legal Advisor PFC/PFD, Law Department  
Shamus J. Hyland, Assistant Corporation Counsel PFD, Law Department (Not Present)  
Colleen M. Daley, PFC Secretary, Law Department  
Catherine P. Pendleton, Articled Clerk PFC/PFD, Law Department  
Henry C. Luthin, First Assistant Corporation Counsel, Law Department (Not Present)  
Sean Chen, Assistant Corporation Counsel, Law Department  
Patricia M. Lyons, Director, PFD  
Paul Donnelly, Assistant Director for Design, PFD  
Alistair Lucks, Staff Architect, PFD

Commissioner Mammoli called the meeting to order.

The minutes from the meetings of November 13, 2019, for the Public Facilities Department and the Department of Neighborhood Development, were presented to and approved by Commissioners Mammoli and Irish.

The minutes from the meetings of December 18, 2019, for the Public Facilities Department and the Department of Neighborhood Development, were presented to and approved by Chair Craven and Commissioner Irish.

**NOTE:** Angela Atchue noted for the record, “The first order of business before us today is a housekeeping matter. It concerns draft meeting minutes from the meetings of November 13, 2019, for the Public Facilities Department and the Department of Neighborhood Development. Those present were Commissioner Irish and Commissioner Mammoli. At the December 18, 2019 PFC meeting, I presented those draft meeting minutes. No motion was made. However, I asked Commissioner Irish if those meeting minutes were acceptable, and he deemed that such were. I waited at that time to allow Commissioner Mammoli to be present [at the next PFC meeting] and state his opinion on the record. Therefore, I ask, if there is a motion to approve the meeting minutes of November 13, 2019 for both the Public Facilities Department and the Department of Neighborhood Development?”

**NOTE:** On a motion duly made and seconded, the November 13, 2019 meeting minutes for the Public Facilities Department and Department of Neighborhood Development, were unanimously approved by Commissioners Mammoli and Irish.

**VOTE 1: Alistair Lucks, Staff Architect**

**Contract to Rauhaus Freedenfeld & Associates LLP:** To conduct a programming and facility study associated with the Animal Shelter project, which is currently located in Roslindale.

**Contract Price: \$100,000**

That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, pursuant to a publicly advertised request for qualifications under M.G.L. c.7C, sections 44-57 with advertisements appearing in the Boston Globe and City Record on August 26, 2019 and the Central Register on August 28, 2019, to Rauhaus Freedenfeld & Associates LLP, a Massachusetts limited liability partnership with an office at 97 Broadway, Boston, MA 02116. Under the terms of this contract, Rauhaus Freedenfeld & Associates LLP will conduct a programming and feasibility study associated with the Animal Shelter Study project. The term of this contract shall be 104 weeks from the date of execution at a cost not to exceed \$100,000, including \$15,410 for additional services.

The Director is, also, authorized to execute such contract, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

**NOTE:** Alistair Lucks addressed the Commission and provided an overview of the project.

**NOTE:** Commissioner Mammoli asked, “What’s the estimated length of time for this study?”

**NOTE:** Alistair Lucks replied, “PFD [estimates] about six to nine months.”

**NOTE:** Commissioner Irish expressed his understanding as to the need for the design study.

**NOTE:** On a motion duly made and seconded, the vote was unanimously approved by Commissioners Mammoli and Irish.

**Exhibits:** January 8, 2020, project background memorandum with enclosures and PowerPoint presentation.

**NOTE:** At 9:45 a.m. Chair Craven joined the Commission and was in attendance for the presentation and subsequent motion to approve vote two (2).

**NOTE:** Alistair Lucks addressed the Commission and provided an overview of the project.

**NOTE:** Chair Craven thanked Alistair for his presentation. She then asked if there were any questions from the Commissioners. No questions were raised.

**NOTE:** On a motion duly made and seconded, the vote was unanimously approved.

**Exhibits:** January 8, 2020, project background memorandum with enclosures.

**NOTE:** On a motion duly made and seconded, the meeting was adjourned.

**NOTE:** The January 15, 2020 Public Facilities Commission Meeting is available at the web address of [https://www.cityofboston.gov/cable/video\\_library.asp?id=32486](https://www.cityofboston.gov/cable/video_library.asp?id=32486).

A True Record.

The meeting commenced at 9:40 a.m. and adjourned at 9:47 a.m.

  
Colleen Daley, PFC Secretary